



Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648
(520) 281-8421 • Fax (520) 281-7670 • www.rioricomedicalandfire.org



NOGALES SUBURBAN FIRE DISTRICT HAS ENTERED AN INTERGOVERNMENTAL AGREEMENT WITH RIO RICO MEDICAL AND FIRE DISTRICT TO PROVIDE OPERATIONS AND MANAGEMENT SERVICES.

MEETING MINUTES

The Fire Board of the Nogales Suburban Fire District met in regular session on March 21, 2024 at 5:30 p.m. The meeting will be held at Nogales Suburban Fire District station #2, 80 Old Tucson Rd., Nogales, AZ.

1. CALL MEETING TO ORDER
 - Meeting is being recorded
 - Meeting called to order by Armando Castillo at 5:32 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS
 - Present: Armando Castillo, Dora Madrid and David Valenzuela
4. CALL TO THE PUBLIC
 - None
5. CONSENT AGENDA
 - a. Approval of minutes
 - i. Regular Session of January 18, 2024
 - Motion approve the minutes of the Regular Session of January 18, 2024 made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
6. REPORTS AND CORRESPONDENCE:
 - No correspondence
 - a. Fire Chief's report
 - Fire Chief power point report presented by Chief Amezaga. Copy of report on file and posted on the website
 - i. Emergency calls summary
 - ii. Operational
 1. Equipment, vehicle, station
 2. Training
 3. Operations
 - Louis Chaboya noted the Community Emergency Response Team (CERT) who helped the Community, fire departments and law enforcement in the past has dwindled. An effort is being made to bring it back. Chief Amezaga has offered to help with classes and training and is seeking volunteers to participate.
 - b. Fire Board Report
 - No report
 - c. Financial Report
 - i. Presentation of Financial Reports up to February 2024.



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- Financial Reports presented by Ana Holman
7. OLD BUSINESS: This is a continuation of previous discussion during last meeting.
 - a. Discussion, review and update re: Amending the NSFD district boundaries to include certain properties within Las Colinas.
 - Louis Chaboya noted the last annexation was done quickly; however, this annexation has taken a little longer due to some problems with boundaries made 41 years ago. Signatures were submitted and all necessary requirements completed and no additional updates needed. Annexation is done and completed. Great job by Mr. Chaboya
 8. NEW BUSINESS
 - a. Discussion and possible action re: Approval of financial report as of February 2024.
 - Motion to approve financial report as of February 2024 made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 - b. Discussion and possible action re: Approval of Annual Report presented by BeachFleischman representative David Barraza, CPA
 - David Barraza of BeachFleischman presented annual report through June 30, 2023 including summaries and comparisons to prior years' expenses and income, assets and liabilities and cash flow. Reviewed leases and terms for two stations and cell tower.
 - Motion to approve the annual report presented by BeachFleischman by Mr. Barraza made By Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 - c. Discussion, review and possible action re: Submission of AF Grant in the amount of \$35,880.95 to include a 5% matching amount of the total, \$1,794.05, by the District
 - Chief Amezaga noted there is a grant called Assistance to Firefighters Grant, applied for a dryer/washer set to clean PPE of the firefighters to keep them free of cancer and carcinogens. 5% match for grant allows for the purchase at a minimal amount.
 - Motion to approve the submission of the AF Grant in the amount of \$35,880.95 to include the 5% match amount for the total of \$1,794.05 by the District made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 9. FUTURE MEETING AGENDA ITEMS
 - a. Next Board Meeting – Date to be determined (May 13, 2024 or May 17, 2024 at 5:30 p.m.)
 - Due to conflict of schedules, May 17, 2024 chosen as meeting date
 - Ana Holman noted the election timeline and requirements will discussed at the next meeting
 - Meeting adjourned at 6:45 p.m. by Armando Castillo

Dated this 4th day of June, 2024.
Nogales Suburban Fire District Board

Dora Madrid,  Clerk of the Board