

Minutes of the Regular Meeting of the Elected Officials of

Rio Rico Medical & Fire District held on November 26th, 2019 at Station #3, 822 Pendleton Dr., Rio Rico, AZ.

1. Meeting called to order by Mike Vohland at 5:30 p.m..
2. Pledge of Allegiance.
3. Call to the public.
 - Agenda order changed – followed Fire Marshal's report
 - Tangye Beckham began her statement for the call to the public. Mike Vohland stated she could only discuss items on the agenda or request to be placed on the agenda. Tangye stated she had requested to be placed on the agenda and was denied. Mike Vohland stated she could ask the Board to place her on the agenda which she requested. Chief Amezaga stated the chairman would need to follow board policy on the agenda item. Depending on the topic of the agenda item, the Chief and the Board Chairman would discuss the item to warrant an open call to the public or if it was regarding a personnel matter, it would need to be discussed in an Executive Session. Mike Vohland asked if this was directly related to a personnel matter, Tangye replied it was not. Tangye wanted to explain to the Board her quick departure. She stated she is a member of the public and was asked, not only by herself, but other members to speak. Board members felt the need to listen to Tangye. Mike Vohland and Chief Amezaga will address the request and place it on the agenda. Should there be a reason not to have it placed on the agenda, Tangye will be notified.
4. Roll call for board members
 - Present: Mike Vohland, Michael Carlson, Dean Davis and Brad Beach (arrived 5:34 p.m.)
 - Present telephonically: Frank Bejarano (joined meeting during BeachFleischman presentation)
5. Approval of minutes for the District Meeting and Executive Sessions held on October 29th, 2019
 - Motion to accept minutes of the District Meeting and Executive Sessions made by Dean Davis, second by Michael Carlson
 - Motion passed unanimously by verbal vote
 - Moving to item 7 a.
 - Mike Vohland commended the staff on the wonderful job on the Haunted House
6. Fire Chief's Reports and Staff Reports:
 - a. Call Summary
 - Total calls for November 165 IFTS (80) 48%; 911's (54) 32%; Fire (1) 1%; Misc. (31) 19%
 - b. Operational Reports
 - i. Equipment, vehicle, station
 - Vehicle inspections – all passed
 - Discussion with apparatus committee – box remounts (whole new chassis) versus new/used items. Can remount a box twice before selling off substantial savings in remount
 - UTV Trailer striped and ready for use with EMS/Wildland
 - ii. Training
 - Numerous training sessions held throughout November
 - Mr. Carlson presented a PSPRS update to each shift
 - iii. Personnel
 - Oscar Berrellez has finished Paramedic school – will test in January for his NREMT CEP
 - DO training continuing with ladder operation and pumping
 - Chief Amezaga and Ana visited Eloy Fire for salary and benefit comparisons
 - New Hire process-27 applicants; 20 tested; 14 moved to CPAT testing with 9 being scheduled for oral board interviews in December
 - Tangye Beckham no longer with RRMFD
 - iv. Chief and Labor Discussions
 - Spoke with Mike Fielder – stopping the us versus them. Working as a team; working together
 - Discussed Servant Leadership –servicing each other, learning with each other
 - c. EMS – No Report
 - d. Fire Marshal
 - i. Inspections and Plans

- NFIRS from July and August have been uploaded. September and October are being finalized. Still in compliance with National Fire Data Base
 - Inspections conducted in Nogales and Rio Rico
 - Plan reviews done for Rio Rico
 - Attended TAC meeting for the Love's Truck Stop
 - One fire investigation done
 - Fire & Life Safety Educator II class attended in Oro Valley and the Arizona Fire Marshals Association meeting in Chandler
 - Working on burn permit schedule of fees with Chief Amezaga with fees being used for public education
- ii. Community Events
- 1st Annual Coats for Kids Car Show – RRMFD represented by George Cluff
 - Firefighters Daniel Acedo and Guillermo Velasco represented RRMFD at the Rio Rico High School Career Day
7. Administrative Report:
- a. Annual Audit Report Presentation by Lydia Hunter of Beach Fleischman, PC
- No accounting standard exceptions
 - No significant difficulties during the audit
 - No disagreement with management
 - Unmodified Opinion – Clean Opinion. Best of audit opinions offered
 - Very smooth audit thanks to Ana and her team
- b. Presentation of monthly Financial Reports up to October 31, 2019
- Presented by Ana Holman
 - Tax revenue less due to county not posting and crediting all tax payments received to the account – this will be reflected next month
8. Old Business
- a. Discussion and possible action to approve Board and Financial Policies to be sent to Mr. Cope for review.
- Financial and Board Policies have been sent for review to the Board. If there are no additional changes or corrections, would like to send to Mr. Cope for review
 - Mike Vohland noted Board chair and clerk terms of one year; Mike Carlson asked about provisions for those not wanting to participate in the capacity of chair or clerk. Mike Vohland felt if you were elected you could deny the position. Dean Davis did not review; requested it be sent to personal email. Adam Amezaga stated it would be reviewed and returned to us by Mr. Cope to finalize
 - Michael Carlson moved to send reviewed and amended Board and Financial Policies to Mr. Cope for review. Brad Beach second.
 - Motion passed unanimously by verbal vote
9. New Business:
- a. Discussion and possible action to approve monthly financial reports.
- Motion to approve monthly financials made by Dean Davis, second by Brad Beach
 - Motion passed unanimously by verbal vote
- b. Discussion and possible action to approve Audit Presentation by Beach Fleischman
- Motion to approve Audit presentation by Beach Fleischman made by Michael Carlson, second by Frank Bejarano
 - Motion passed unanimously by verbal vote
- c. Discussion and possible action to change the December, 2019 Board meeting date
- Motion to move the December Board meeting to December 30, 2019 at 5:30 p.m. due to the holidays, made by Michael Carlson, second by Dean Davis
 - Motion passed unanimously by verbal vote
- d. Discussion and possible action to amend action taken September 24th, 2019 to approve the awarded FEMA AFG Regional Radio Grant 10% match for radio equipment from \$12,921 to \$17,700 due to Grant fund increase
- Motion to amend the action taken September 24th, 2019 to approve the awarded FEMA AFG Regional Radio Grant 10% match for radio equipment from \$12,921 up to \$17,700 due to Grand fund increase made by Michael Carlson, second by Brad Beach

- Motion passed unanimously by verbal vote
- e. Discussion and possible action to approve the Program Letter of Agreement (PLA) between the University of Arizona College of Medicine et al and Rio Rico Medical and Fire District
 - Motion to approve the Program Letter of Agreement (PLA) between the University of Arizona College of Medicine et al and Rio Rico Medical and Fire District made by Dean Davis, second by Brad Beach
 - Motion passed unanimously by verbal vote
- f. Discussion and possible action to approve Emergency Medical Services Restocking Agreement between Banner Health and RRMFD.
 - Michael Carlson asked if RRMFD has the flexibility to work with other hospitals, but cannot utilize other Medical Directors without removing Banner Medical Director from agreement
 - Motion to approve the Emergency Medical Services Restocking Agreement between Banner Health and RRMFD made by Brad Beach, second by Michael Carlson
 - Motion passed unanimously by verbal vote
- g. The AFDA winter conference is January 16th-18th in Laughlin, NV. Registration is now open.
 - Frank Bejarano will be attending

Mike Vohland requested items h. and i. be combined in one Executive Session

- h. Possible Executive Session – The Fire Board may vote to go into Executive Session pursuant A.R.S.38-431.03 (A)(4) for a District Legal Matter
 - i. Notice: Executive sessions are confidential pursuant to A.R.S. section 38-431.03 (C)
 - ii. Notice: No action is taken during an executive session. Any action taken by the board will take place during an open meeting
- i. Possible Executive Session – The Fire Board may vote to go into Executive Session pursuant A.R.S.38 431.03(A) (1) for Personnel Matter
 - i. Notice: Executive sessions are confidential pursuant to A.R.S. section 38-431.03 (C)
 - ii. Notice: No action is taken during an executive session. Any action taken by the board will take place during an open meeting
 - Motion to enter Executive Session made by Michael Carlson, second by Brad Beach
 - Motion passed unanimously by verbal vote
 - Entered Executive Session at 7:10 p.m.
 - Returned from Executive Session at 8:18 p.m.

10. Upcoming meeting discussion:

- a. Monthly Board Meeting to be held December 30th, 2019

11. Adjournment:

- Motion to adjourn made by Dean Davis, second by Brad Beach
- Motion passed unanimously by verbal vote
- Adjourned at 8:20 p.m.

Dated this

30th

day of

DECEMBER

, 2019

Rio Rico Medical & Fire District Elected Official

Michael Carlson,



Clerk of the Board