



# Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648  
(520) 281-8421 • Fax (520) 281-7670 • [www.rioricomedicalandfire.org](http://www.rioricomedicalandfire.org)



NOGALES SUBURBAN FIRE DISTRICT HAS ENTERED AN INTERGOVERNMENTAL AGREEMENT WITH RIO RICO MEDICAL AND FIRE DISTRICT TO PROVIDE OPERATIONS AND MANAGEMENT SERVICES.

## MEETING MINUTES

The Fire Board of the Nogales Suburban Fire District met in regular session on September 15, 2022 at 5:30 p.m. The meeting was held at Nogales Suburban Fire District station #2, 80 Old Tucson Rd. Nogales, AZ.

1. CALL MEETING TO ORDER
  - Meeting being recorded
  - Meeting called to order by Armando Castillo at 5:38 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS
  - Present: Armando Castillo, Dora Madrid and David Valenzuela
4. CALL TO THE PUBLIC
  - None
5. CONSENT AGENDA
  - a. Approval of minutes
    - i. Regular Session of July 21, 2022
      - Motion to approve meeting minutes of July 21, 2022 made by Dora Madrid, second by David Valenzuela
      - Motion passed unanimously by verbal vote
6. REPORTS AND CORRESPONDENCE:
  - None
    - a. Fire Chief's report
      - i. Emergency calls summary
        - Total calls: 48    EMS 34    Fires 2    Hazmat 1    Assists 7    Cancellations 4
      - ii. Operational
        1. Equipment, vehicle, station
          - Roof Repairs – estimates Station 1 \$7,350.00 Station 2 \$6,070; have contracted with contractor who are doing all stations at RRMFD. Due to rains, delayed, hoping to have both completed by next meeting
          - RRMFD purchased new Type 1 Fire Truck
        2. Training
          - July/August daily shift trainings
          - July/August Tuesday Trainings: Fire/Rescue
          - Blue Card Awareness – Incident Commands
          - EMS – Continued education
          - Financial workshops presented by RRMFD Board member to all personnel
          - Vector/Target Solutions – online platform trainings
          - Mental Health training



# Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648  
(520) 281-8421 • Fax (520) 281-7670 • [www.rioricomedicalandfire.org](http://www.rioricomedicalandfire.org)



- Sick Kids – pediatric care
  - Treat and Refer
  - AFCA conference attended by Chief Amezaga, Ana Holman and Jennifer Rayon
  - Arizona Ambulance Conference attended by Chief Amezaga and BC Renteria
  - Del Campo training currently in progress
3. Operations
- b. Fire Marshal Report
- NFIRS reports are up to date
  - One burn permit issued – N. River Rd.
  - First Due app – Mapping
    - District Boundaries
    - Power Lines & Utilities
    - Hydrants
    - Structural information
  - 2 Fire Calls – Fire Alarm and illegal burn
  - Fire hydrant repaired by Valle Verde Water
  - Highway 82 clean up by recruits – Adopt a Highway for Carlos “Chucky” Parra
- c. Fire Board Report
- None
- d. Financial Report
- i. Presentation of Financial Reports up to August 31, 2022.
- Financial Reports presented by Ana Holman
  - Reporting for new fiscal year – FY-23 LOC over 45% of Tax Levy \$169,513.20
  - WaFd pension fund – checks to be sent out and three employees who need to make selection regarding 457. Suggestion made by Armando Castillo to leave minimum balance of \$1,500 and move remaining balance to cover roof repairs (not in the budget)
  - Motion to allow payment of the roofing repairs from the Washington Federal account with the upcoming invoices totaling the amount of \$13,420 made by Dora Madrid, second by David Valenzuela
  - Motion passed unanimously by verbal vote
7. OLD BUSINESS: These are continuation of previous discussion during last meeting.
- a. Discussion and update re: Election timeline for Board Member seat
- Ana Holman noted only Armando Castillo filed for the seat available, no election required. Appointed by Board of Supervisors at their board meeting.
  - Statutory training required – Conferences in January and July
8. NEW BUSINESS
- a. Discussion and possible action re: Approval of financial report as of August 2022.
- Motion to approve financial report of August 2022 made by Dora Madrid, second by David Valenzuela
  - Motion passed unanimously by verbal vote
9. FUTURE MEETING AGENDA ITEMS
- a. Next Board Meeting November 17, 2022 5:30 p.m.
10. ADJOURNMENT
- Motion to adjourn meeting at 6:33 p.m. made by Dora Madrid, second by David Valenzuela



# Rio Rico Medical & Fire District


822 Pendleton Dr. • Rio Rico • Arizona • 85648  
(520) 281-8421 • Fax (520) 281-7670 • [www.rioricomedicalandfire.org](http://www.rioricomedicalandfire.org)



- Motion passed unanimously by verbal vote
- Meeting adjourned at 6:33 p.m.

**Dated this** 17 **day of** November **, 2022.**

**Nogales Suburban Fire District Board**

**Dora Madrid,**  **Clerk of the Board**

