



Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648
(520) 281-8421 • Fax (520) 281-7670 • www.rioricomedicalandfire.org



NOGALES SUBURBAN FIRE DISTRICT HAS ENTERED AN INTERGOVERNMENTAL AGREEMENT WITH RIO RICO MEDICAL AND FIRE DISTRICT TO PROVIDE OPERATIONS AND MANAGEMENT SERVICES.

MEETING MINUTES

The Fire Board of the Nogales Suburban Fire District met in regular session on March 16, 2023 at 5:00 p.m. The meeting was held at Nogales Suburban Fire District station #1, 558 Highway 82, Nogales, AZ.

1. CALL MEETING TO ORDER

- Meeting is being recorded
- Meeting called to order by Armando Castillo at 5:00 p.m.

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL OF BOARD MEMBERS

- Present: Armando Castillo and David Valenzuela. Dora Madrid arrived at 5:15 p.m.

4. CALL TO THE PUBLIC

- a. Michael Carlson, 40 year retired consumer banker of which a large part of career was in mortgage financing. As annexation project is discussed, would like to address a potential issue homeowners need to be aware of. If you move out of the Fire District your homeowners insurance may be implicated. Make sure as you think about annexation, you contact your insurance company for verification of coverage. Most mortgages have a clause within them that if you do not have mortgage and fire insurance, they can call your mortgage and you will be in default of the covenants. If you choose not to be part of the annexation, please take the time to check with your insurance company and mortgage company as you could potentially be in default.

Public member stated he received letter and has many questions regarding annexation and how it fits together. Hoping for a presentation regarding annexation for clarification.

- b. Public Hearing re: Presentation of amendment of the Nogales Suburban Fire District's boundaries to annex certain properties within Santa Cruz County and adjacent to the boundaries of the Nogales Suburban Fire District that have been paying taxes and received the fire protection services but not included on the legal description of the Nogales Suburban Fire District boundaries pursuant to A.R.S. Section 48-262(H)
- Louis Chaboya addressed attendees noting he was helping RRMFD and NSFD with the annexation issue. He noted NSFD was established in 1981 at which time everyone had to sign petitions and go through the legal process to become part of NSFD. As mentioned, everyone has been paying taxes and receiving services from NSFD. RRMFD entered into an Intergovernmental Agreement March of 2021 to manage and help with response and staffing issues with NSFD for a two year period. Fire Marshal Cluff was reviewing response areas and mapping areas and discovered an error within the mapping area. The issue was addressed with the county who determined the draft version years ago did not include all areas although homeowners were paying taxes and receiving services causing the need to be legally updated (annexed) to include all areas. Letters were sent to those property owners affected requesting signature on the petition to annex area to continue receiving services and insurance; taxes will not be raised; services will continue without change. To pass annexation, 50% plus 1 signature are required (in



Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648
(520) 281-8421 • Fax (520) 281-7670 • www.rioricomedicalandfire.org



person or by mail with signature notarized) to be presented to County Board of Supervisors for approval.

- i. Chairman will open the hearing.
 - Hearing opened at 5:17 p.m. by Armando Castillo
- ii. Chairman will call to all present for those who wish to comment on the Amendment of the Nogales Suburban Fire District's boundaries as described in 4 b. and each person desiring to speak will be provided 3 minutes.
 - Public verified one owner of multiple properties only needs to sign one time
 - Areas outside of current boundaries and area being annexed are not covered.
 - Chief Amezaga noted the goal now is to take care of homes/residents that are currently paying taxes. County had a draft version, not the adopted version of the mapping, so those areas need to be annexed; second goal is to bring other outlying areas not annexed into district at the current tax rates.
 - Public questioned if annexing would help with the current fire department budget and if the fire department has been receiving the monies from those currently paying
 - Chief Amezaga noted taxes come in from homes and businesses; tax on vacant land is minimal, annexing properties have already been paying taxes, properties outside of boundaries would received a larger fire bill if department is utilized as they are not paying taxes for services.
 - Public verified arrangement between NSFD and RRMFD does not play into this. This is NSFD correcting the map. Should NSFD and RRMFD Boards decide to Merge/consolidate, it will then involve RRMFD
 - Public questioned time element in finalizing. Louis Chaboya will notify/contact those individuals not in attendance who didn't sign a petition as a courtesy; however, once he has all required documentation, he will submit to the Board of Supervisors for processing and approval
 - Public questioned the need for their signatures as one person/business owns 57 properties and could easily meet the requirement. Louie Chaboya clarified it would be 19 signatures of property owners
 - Michael Carlson summarized if 19 people sign, service continues as it always has with no difference in the tax rate. If 19 people don't sign, you will no longer pay taxes, you will no longer have fire service and then you may have the implication with your insurance company and potentially your mortgage company.
 - Ana Holman noted if this shouldn't pass, you may request up to three years of your paid taxes from the county.
 - Should it not be passed, you will still receive fire service; however, you will be billed for the services.
 - Basically, this is to finish up what wasn't completed back in 1980 and continue with same service and make it legal.
- iii. Chairman will close the hearing.
 - Hearing closed to the public
 - 10 minute recess taken for the collection of signatures from the property owners in attendance.
 - Meeting resumed at 5:48 p.m.

MOVING ITEM TO 7 a.



Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648
(520) 281-8421 • Fax (520) 281-7670 • www.rioricomedicalandfire.org



5. CONSENT AGENDA

a. Approval of minutes

i. Regular Session of January 19, 2023 and Special Meeting of February 16, 2023

- Motion to approve the minutes of the Regular Session of January 19, 2023 and Special Meeting of February 16, 2023 made by Dora Madrid, second by David Valenzuela
- Motion passed unanimously by verbal vote

6. REPORTS AND CORRESPONDENCE

a. Fire Chief's report

i. Emergency calls summary

- Total calls: 29 24 EMS/911 1 Fire 4 Others

ii. Operational

1. Equipment, vehicle, station

- Station 1 closed December 22nd due to a mold issue. Reopened February 13
- Water pressure resolved and back to normal
- Station 2 has mold issue under the kitchen sink. Need to determine cause and make repairs
- Ceiling tiles need replacement at Station 2

2. Training

- EMS online training: Vector Solutions
UMC Administrative Guidelines Update
ACLS Refresher
- Rope Rescue Skills Operational Level attended by FF Cota and FF A. Valencia
- Fire Due/Pre-plan training
- Rope Rescue Skills Technician Level attended by FF Cota and FF H. Saavedra
- GM Battery Electric Vehicle First Responder Training attended by Capt. Sanchez, Acting Capt. Acedo and Fire Marshal Cluff
- Minimum Company Standards: Aerial, Roof Report & Inspection Hole
Ground Ladders
Vehicle Fires
- Ropes, knots and hoisting
- Wildland Fire Training: Intermediate Wildland Fire Behavior
Wildland Fire Chainsaws
- Blue Card Sims Labs
- EMS Game Changers
- Base Hospital Skills
- EMT Training

3. Operations

- Fentanyl Presentation to Mexico
- Hero Fund Telethon – Frank Granados
- Academy: NREMT Skills and Basic Wildland
Tubac Festival Assignment
SCCOEM Conex Inventory/Organization
EMT completion celebration
- Capt. Mike Fielder resigning to work with Pima County Courthouse



Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648
(520) 281-8421 • Fax (520) 281-7670 • www.rioricomedicalandfire.org



- b. Fire Board Report
- c. Financial Report
 - i. Presentation of Financial Reports up to February 2023.
 - Presented by Ana Holman
- 7. OLD BUSINESS: These are continuations of previous discussion(s) during last meeting.
 - a. Presentation of Annual Financial Report presented by Jeong Lizardi, P.C. representative David Barraza
 - Reviewed annual report as printed: income, expenses, grants, leases paid, FDAT, assessed property values

RETURNED TO ITEM 5 a.

- b. Discussion and possible action re: Committee report regarding RRMFD-NSFD Intergovernmental Agreement
 - Chief Amezaga noted no dates were finalized for the committee meeting. Will try to coordinate dates with both Boards (RRMFD & NSFD)
- c. Discussion, review and possible action re: Adoption of Resolution #2023-3 authorizing the approval of the Nogales Suburban Fire District impact statement to include the legal description/map, and to authorize the circulation of petitions to complete the statutory requirement pursuant to A.R.S. 48-262(H)
 - Ana Holman noted the county requires the Resolution to continue annexation process
 - Motion to adopt Resolution #2023-3 authorizing the approval of the Nogales Suburban Fire District impact statement to include the legal description/map and to authorize the circulation of petitions to complete the statutory requirement pursuant to A.R.S. 48-262 made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote

8. NEW BUSINESS

- a. Discussion and possible action re: Approval of financial report as of February 2023.
 - Motion to approve the financial report presented by Ana Holman from February 2023 made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
- b. Discussion and possible action re: Approval of Annual Financial Report presented by Jeong Lizardi, P.C. representative David Barraza, CPA
 - Motion to approve the Annual Financial Report presented by David Barraza of Jeong Lizardi, P.C. made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote

9. FUTURE MEETING AGENDA ITEMS

- a. Next Board Meeting May 18, 2023 5:30 p.m.

10. ADJOURNMENT

- Motion to adjourn meeting at 6:45 p.m. made by Dora Madrid, second by David Valenzuela
- Motion passed unanimously by verbal vote
- Meeting adjourned at 6:45 p.m.

Dated this 18 day of May, 2023.

Nogales Suburban Fire District Board

Dora Madrid, [Signature]

Clerk of the Board