



## MEETING MINUTES

The Fire Board of the Rio Rico Medical and Fire District (RRMFD) met in regular session on Wednesday, January 25, 2023 at 5:30 p.m. The meeting was held at Rio Rico Medical and Fire District administrative office, 822 Pendleton Drive, Rio Rico, AZ.

### 1. CALL MEETING TO ORDER

- Meeting is being recorded
- Meeting called to order by Brad Beach at 5:32 p.m.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL OF BOARD MEMBERS

- Present: Brad Beach, Frank Bejarano, Michael Carlson, Dean Davis and Dora Urias

### 4. CALL TO THE PUBLIC

- None

### 5. CONSENT AGENDA

#### a. Approval of minutes

##### i. Regular Session of December 28, 2022 and Special Session of December 6, 2022.

- Motion to approve the minutes of the regular session of December 28, 2022 and the special session of December 6, 2022 made by second by Michael Carlson, second by Frank Bejarano
- Motion passed unanimously by verbal vote

MOVING TO ITEM 7 b.

### 6. REPORTS AND CORRESPONDENCE:

#### a. Correspondence

- No correspondence; however, Ana Holman noted a woman RRMFD transported in November expressed an interest in volunteering with RRMFD due to the professionalism in the service provided to her.
- Dora Urias commented her mom was transported to TMC by RRMFD; she was very happy with the service provided in the transport and the individuals who cared for her were very respectful and treated her very well

#### b. Fire Chief's report

##### i. Emergency calls summary

- Total calls: 209    Fire 5    IFT 91    EMS 70    Others 43
- Mutual aid given: Nogales Fire 3    Nogales Suburban Fire 5    Tubac Fire 3
- Mutual aid received: Tubac Fire 2

##### ii. Operational

#### 1. Equipment, vehicle, station

- Audio/Video Equipment being installed at Station 2; approximate completion time one week; electrical out of code requiring service of an electrician
- Station 1 roof repair has begun
- Swamp coolers maintenance/repair completed
- iPad mounts have been installed

#### 2. Training

- Numerous, varied trainings through the month of January-CQI Checklist; Rope/Knots/Rescue; EMS online training; Vector Solutions; ACL refresher; Sexual Harassment; Mental Health

Awareness; First Due preplanning; GMC Electric car training attended by George Cluff, MCS Training and Wildland training

- EMT Academy continues; completion date February 18th
- 3. Operations
  - Drug boxes revamped and replaced with a smaller version
- 4. Personnel
  - Currently have no available Engine Bosses for Wildland.
  - Jeremy Carrillo and Gilbert Cota working on becoming Engine Bosses; additional individual has expressed an interest in working wildland
  - Safe Station/Narcan Team presented Fentanyl workshop to Mexican Consulates throughout the US regarding the overdose issue and Narcan use
- c. Fire Marshal Report
  - NFIRS are current through year end 2022
  - 7 Webinars/Training attended
  - No burn permits were issued during January
  - 3 Plan Review/Inspections done
  - 5 Fire Calls 1 Gas Leak
  - Participated in two Career Days – Wade Carpenter Middle School & Rio Rico High School
  - Received Pub Ed Props from Annette Kelly of Drexel Heights
- d. Fire Board Member Report
  - Michael Carlson noted he attended the Statutory Training at the AFDA Conference
  - Michael Carlson, through Frank Granados, has been in contact with Tucson Fire regarding the Financial Planning Presentation he provided to RRMFD personnel
- e. Financial Report
  - i. Presentation of Financial Reports up to December 31, 2022
    - Financial Reports presented by Ana Holman
    - Michael Carlson inquired about the collection of NSFD taxes and if they were broken down by current and past due taxes. Ana Holman stated collection is much better than last year and statement shows current and past due.
    - Chief Amezaga noted if there were additional funds available from the bond issuance, he would like to consider using these funds to pay for the two transport vehicles.

## 7. OLD BUSINESS

- a. Discussion, review and possible action re: Nomination/Designation of PSPRS Local Board Chairman
  - i. This is a continuation of previous discussion related to the nomination/designation of the PSPRS Local Board Chairman
    - Chief Amezaga noted the Board Chairman is also the Chairman of the Local PSPRS Board or he can appoint a designee
    - Brad Beach appointed Michael Carlson as the Chairman of the Local PSPRS Board
- b. Discussion, review and possible action re: To consider and, if advisable, to adopt a resolution authorizing the issuance and sale of general obligations bonds of the district and adopting certain post-issuance continuing disclosure procedures and issuance and post-issuance tax compliance procedures.
  - i. This is a continuation of previous discussion related to Bond Sales Issuance
    - Chief Amezaga introduced Michael LaVallee of Stifel, Nicolaus & Company who introduced Jim Giel of Gust Rosenfeld. Michael reviewed information in the packet distributed related to General Obligation Bonds, Series 2023. Jim Giel added, should the board elect to go forward they will be delegating to the Chief the authority to work with Stifel and Jim to get the bond issue done within the parameters mentioned by Mike, \$1,850,000 not to exceed 20 years, not to exceed 5%. As long as they can deliver the deal within those parameters, then we have your approval to go forward.
    - Michael Carlson noted the resolution did not include apparatus. Michael Vallee noted resolution would be revised to include apparatus.

- Brad Beach asked for clarification on ratings Triple A, Double A etc. Michael Vallee noted a Triple B or higher rating is the investment grade category, the higher the rating the lower the interest rate.
- Hourly rates listed are in the event something not within the scope of the services is discovered.
- Motion to adopt the resolution authorizing the issuance and sale of general obligations bonds of the district and adopting certain post-issuance continuing disclosure procedures and issuance and post-issuance tax compliance procedures; compliance procedures as articulated by our attorney and the other items as articulated by our Stifel representative made by Michael Carlson, second by Dean Davis.
- Motion passed unanimously by verbal vote

RETURNED TO ITEM 6 a.

**8. NEW BUSINESS**

- Discussion and possible action re: Approval of financial reports for December 2022.
  - Motion to approve financial reports of December 2022 made by Dean Davis, second by Frank Bejarano.
  - Motion passed unanimously by verbal vote.
- Discussion and possible action re: Annual assessment for Chief Amezaga
  - Dean Davis would like the assessment forms to be distributed to the Board members; Michael Carlson inquired if Chief Amezaga would give an annual summary to the Board members as he has in past years.
- Discussion and possible action re: Selecting a date to meet and discuss NSFD IGA
  - Chief Amezaga noted March is the end of the current IGA; committee (Michael Carlson and Dean Davis) would meet to discuss options-renew IGA, move away from IGA, merge/consolidate.
- Discussion and possible action re: Nominate two board members to participate as 2024 budget committee
  - Michael Carlson and Frank Bejarano volunteered for the committee.
  - Motion to nominate Frank Bejarano and Michael Carlson to participate as 2024 budget committee representatives made by Brad Beach, second by Dora Urias.
  - Motion passed unanimously by verbal vote.

**9. FUTURE MEETING AGENDA ITEMS**

- Next Board Meeting February 22, 2023 5:30 p.m.

**10. ADJOURNMENT**

- Motion to adjourn made by Michael Carlson, second by Dean Davis
- Motion passed unanimously by verbal vote
- Meeting adjourned at 7:00 p.m.

Dated this 22nd day of February, 2023.

**Rio Rico Medical & Fire District Elected Official**

*Dora Urias*  
 Dora Urias, \_\_\_\_\_ Clerk of the Board

