



Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648
(520) 281-8421 • Fax (520) 281-7670 • www.rioricomedicalandfire.org



NOGALES SUBURBAN FIRE DISTRICT HAS ENTERED AN INTERGOVERNMENTAL AGREEMENT WITH RIO RICO MEDICAL AND FIRE DISTRICT TO PROVIDE OPERATIONS AND MANAGEMENT SERVICES.

MEETING MINUTES

The Fire Board of the Nogales Suburban Fire District met in regular session on January 19, 2023 at 5:30 p.m. The meeting was held at Nogales Suburban Fire District station #2, 80 Old Tucson Rd. Nogales, AZ.

1. CALL MEETING TO ORDER
 - Meeting is being recorded
 - Meeting called to order by Armando Castillo at 5:42 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS
 - Present: Armando Castillo, Dora Madrid and David Valenzuela
4. CALL TO THE PUBLIC
 - None
5. CONSENT AGENDA
 - a. Approval of minutes
 - i. Regular Session of November 17, 2022
 - Motion to approve the meeting minutes of November 17, 2022 made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
6. REPORTS AND CORRESPONDENCE:
 - a. Fire Chief's report
 - i. Emergency calls summary
 - Total calls: 36 Total calls for year: 244
 - ii. Operational
 1. Equipment, vehicle, station
 - AC unit at Station 1 went down – ordered new system at a cost of \$7,000
 - Roofs not maintained over the years; water stain on ceiling and walls – found mold in the walls at Station 1. Quotes received in the amount of \$1,300 up to \$2,500. Work has been started
 - Water pressure at Station 1 extremely low. Working with water company to get proper water pressure maintained.
 - Lighting issue at Station 2 – minimal. Would like to install motion sensor lights and cameras. Will review budget and determine cost to keep station monitored
 2. Training
 - Fire and Rescue Training
 - ICS400 Command Class
 - Weiser Hazmat
 - Manifold Training
 - Electric car training
 - Weapons of mass destruction training brought in by Frank Granados



Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648
(520) 281-8421 • Fax (520) 281-7670 • www.rioricomedicalandfire.org



- EMS Training – Stop the Bleed. Currently with the schools; would like to open to the public in the future
 - Zoll ventilation training
 - Probationary Module Testing
 - Live Propane Training
 - Vector Solutions Trainings
 - Training to switch to Image Trend
3. Operations
- Fire Academy began November 28, 2022 – 6 Rio Rico students, 8 Nogales students and 3 Tubac Students
 - Captain Paul Sanchez retired
 - Mutual aid given to NFD for Morley Avenue fire
- b. Fire Board Report
- Armando Castillo attended the AFDA conference in Laughlin. Good experience. Noted many Districts have financial challenges as does NSFD.
- c. Financial Report
- i. Presentation of Financial Reports up to December 2022.
 - Report presented by Ana Holman
 - Dora Madrid noted \$11,000 was budgeted for Maintenance/Repairs and close to \$7,000 has been used with repairs still needed for mold and apparatus. Ana Holman noted it was proposed to take money out of the T60 account not the operational budget to cover expenses
 - ii. Presentation of Annual Financial Report presented by Jeong Lizardi, P.C. representative David Barraza, CPA
 - Item tabled for next meeting due to family emergency
7. OLD BUSINESS: These are continuation of previous discussion during last meeting.
- a. None
8. NEW BUSINESS
- a. Discussion and possible action re: Approval of financial report as of December 2022.
 - Motion to approve the Financial Report made by Armando Castillo, second by Dora Madrid
 - Motion passed unanimously by verbal vote
 - b. Discussion and possible action re: Approval of Annual Financial Report presented by Jeong Lizardi, P.C. representative David Barraza, CPA
 - Item tabled for next meeting due to family emergency
 - c. Discussion and possible action re: Election of Chair and Clerk of the Board for one-year term
 - Motion to continue with Armando Castillo as Chairman, Dora Madrid as Clerk and David Valenzuela as Board Member for one year term
 - d. Discussion and possible action re: Creation of committee to review and discuss RRMFD-NSFD Intergovernmental Agreement
 - Chief Amezaga noted the two year agreement with NSFD coming up in March. Three actions will need to be decided:
 - The NSFD Board and RRMFD Board decide they no longer want to continue under current agreement and go their separate ways



Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648
(520) 281-8421 • Fax (520) 281-7670 • www.rioricomedicalandfire.org



- The NSFD Board and RRMFD Board decide to continue with the IGA as we currently are doing
- The NSFD Board and RRMFD Board come to an agreement for a merger consolidation which means RRMFD takes over all of NSFD, absorbs it, and NSFD is no longer it's own district is one with RRMFD
- The NSFD committee would require one Board member would prefer two Board members to work with the RRMFD committee.
- RRMFD committee has requested financial information from Ana Holman; tax rate information for NSFD and RRMFD. Awaiting tax information from county. NSFD currently at higher tax rate than RRMFD.
- Dora Madrid would prefer minimum of two members on the committee; could be all three members.
- Chief Amezaga noted all three members welcome, minimum of 2 required; arrange for meeting during the week with RRMFD committee at 4 p.m. Once date known

9. FUTURE MEETING AGENDA ITEMS

- a. Next Board Meeting March 16, 2023 5:30 p.m.
- b. Tabled items
- c. Chief Parra recognition discussed. Board agrees a recognition ceremony with an award, family members and refreshments should take place at the March Board meeting

10. ADJOURNMENT

- Motion to adjourn meeting made by Dora Madrid, second by David Valenzuela
- Motion passed unanimously by verbal vote
- Meeting adjourned at 6:38 p.m.

Dated this 16 day of March, 2023.

Nogales Suburban Fire District Board

Dora Madrid,

Clerk of the Board

