

Minutes of the Regular Meeting of the Elected Officials of
Rio Rico Medical & Fire District held on October 29th, 2019

1. Meeting called to order by Mike Vohland at 5:31 P.M.
 2. Pledge of Allegiance.
 3. Call to the public.
 - None
 4. Roll call for board members
 - Present: Mike Vohland, Brad Beach, Michael Carlson and Dean Davis
 - Absent: Frank Bejarano
 5. Approval of minutes for the District Meeting held on September 24th, 2019
 - Motion to approve the minutes for the District Meeting held on September 24, 2019 made by Michael Carlson, second by Dean Davis
 - Motion passed unanimously by verbal vote
 6. Fire Chief's Reports and Staff Reports:
 - a. Call Summary: 193 Calls IFTs 98 EMS 56 Public Assists 24 Fires 7 (2 structure fires) 8 false alarms/cancelled
Structure fire homeowner upset with media post stating RRMFD knocked down fire as the homeowner used their hose to put out fire (in backyard); RRMFD worked on hotspots and Fire Marshal Cluff reviewed for safety of homeowner
 - b. Operational Reports
 - i. Equipment, vehicle, station
 - Unable to get the 2019 Transit model in red due to Ford's color batch painting. Cost to paint white to red would be \$5,000. Upgrade to 2020 model would only be \$2,000 with better features and gas economy – looking at March, 2020
 - ii. Training
 - Minimum company standard trainings for helping develop Captains. DC Johnson will be working this at the request of the Captains.
 - AFDA Presidents Forum attended by Chief Amezaga
 - Thriving in Chaos (suicide prevention and counseling) seminar attended by DC Johnson, Frank Granados, Tangye Beckham and Eva Barreda
 - iii. Personnel –
 - Oscar Berrellez graduating from Paramedic School November 25th
 - Tangye Beckham was awarded First Responder Award for work on CHIPP and Treat & Refer by Channel 4 News and Lot A Burger
 - Giving Turtle Program for children in needed presentation to crews by Dora Taddey
 - Pancake Breakfast – continual flow; possible move to a different date; helicopter, Home Depot and snakes a big success, everyone left with a smile
 - Mike Burns participated at the Anza Trail Event
 - RRMFD participated at the Santa Cruz Hiring Fair
 - Ruby Road clean up a huge success – Kudos to Clint Quiroga for setting this up
 - Haunted House – October 31st at 5:30 p.m.
 - iv. Chief and Labor Discussions
 - Union President, Michael Fielder, and Chief Amezaga had a 2 ½ hour meeting. Agreed to move forward, mend relationship (agreed that the way things were previously handled were uncalled for)
 - c. EMS – Presented by Tangye Beckham
 - Numerous Trainings for staff
 - New Medical direct Dr. Melody Glenn
 - Dr. Gaither is now the medical director for Tucson Fire
- NOTE: Fire Marshall Report presented before EMS Report

- Contract signed with Banner for Treat and Refer
 - CHIPP Update – Tangye was made aware of a particular family by Crew who transported the spouse to hospital and back to home. Crew discovered horrific living conditions; advised SO and APS; pets, flies, hoarding, stench. Male is the primary caregiver; female has early stage dementia; home health would not go there; Tangye worked with ALTCS and got a home health agency to come in and do a deep cleaning of resident; referral to neurologist, pulmonologist, cardiologist & home health. Treatment plan has been implemented. Asking for eyes to assist residents of the community.
- d. Fire Marshall Report – presented by George Cluff
- i. Inspections and Plans
 - NFIRS July, Aug & Sept need to be uploaded – still in compliance with National
 - Numerous inspections conducted for Nogales and Rio Rico
City of Nogales has a firefighter shadowing George during inspections
 - Fire Inspections
Ruby Road - house added on to with and without permits – 3 kitchens, no smoke detectors and 4 sets of living quarters
Calle Carmelita – started in yard; spread to home; homeowner started fighting with water, RRMFD did knockdown to make sure nothing was burning or exposed and home did not smell of smoke
 - ii. Community Events
 - Pancake Breakfast success with support from Food Bank, Nickel’s Diner & Mocua Coffee and Beyond and Hendricks Pizza
 - Attended Pasqua Yaqui fire protection, detection & suppression workshop
7. Administrative Report:
- a. Presentation of monthly Financial Reports up to September 30, 2019 – presented by Ana Holman
 - \$250,000 has been transferred to the operational reserve account
 - Bank of America account is still open waiting on Medicare auto payments to transfer to Chase
 - Wildland crew is back – State holding back resources; updates coming out and will be reviewed by Chief Amezaga and Mark South
 - Journal entry from 2018 was for billing area, but not sure from what time period
 - Mike Vohland questioned why cable/TV was not paid for by the District. Currently the District pays half and the employees pay half
 - Audit has been completed; waiting on PSPRS information for possible November presentation to the Board
8. Old Business - None
9. New Business:
- a. Discussion and possible action to approve monthly financial reports.
 - Motion to approve monthly financial reports as presented made by Michael Carlson, second by Dean Davis
 - Motion passed by votes from Dean Davis, Michael Carlson and Mike Vohland.
 - Brad Beach did not vote as he was out of the meeting room
 - b. Discussion and possible action to approve renewal of Property, Equipment, Auto, General Liability and Umbrella coverages with VFIS of Arizona for the annual amount of up to \$59,043 including total premium and endorsement. Paid quarterly throughout the year
 - Motion to approve renewal of Property, Equipment, Auto, General Liability and Umbrella coverages with VFIS of Arizona for the annual amount up to \$59,043 including total premium and endorsement, to be paid quarterly, made by Michael Carlson, second by Dean Davis
 - Motion passed by votes from Dean Davis, Michael Carlson and Mike Vohland
 - Brad Beach did not vote as he was out of the meeting room
 - c. Discussion and possible action to amend adopted pension funding policy for the PSPRS system to include only Tier 1 and Tier 2 unfunded liabilities.

- Michael Carlson noted one of the items discussed last month was to bring the funding up to 90%. Michael Carlson and Chief Amezaga attended the annual PSPRS meeting in Phoenix and found Tier 1 and Tier 2 funds are specifically for ourselves, \$30,000, and the \$13,000 approved is a pool for everybody. Suggesting we maintain the 90% until Station 1 is completed, and then move to 100%, which is specifically for Tier 1 and Tier 2; adopt and resubmit to PSPRS.
 - Michael Carlson motioned to amend last month's approval so that we take same actions and focus solely on Tier 1 and Tier 2, second by Dean Davis
 - Motion passed unanimously by verbal vote
- d. Discussion and possible action to form subcommittee to review and update RRMFD Fire Board Policy
- Michael Carlson and Chief Amezaga have reviewed the policies and made recommendations. Chief Amezaga would like Board members to review before sending to Mr. Cope for finalization.
 - Michael Carlson felt it was to RRMFD's financial benefit for us to review and update Board and Financial Policies; have the board read and review and come back next month with approval to submit to Mr. Cope for finalization.
 - Mike Vohland would like to change the original wording to "Discussion and possible action to review and update RRMFD Fire Board Policy. No need for motion, Board should review and give feedback to Chief Amezaga and Michael Carlson
- e. Discussion and possible action to confirm date of RRMFD Financial Policy draft
- Ana Holman emailed the RRMFD Financial Policy draft for review and feedback.
 - Chief Amezaga stated to the Board they are trying to do the work for the Board on the policies, it still needs to be approved by the Board. We will also be reviewing the Billing Policy and Code of Conduct Policy which is something new (progressive discipline/penalty/repercussions)

NOTE: Mike Vohland stated agenda items f & g to be combined

- f. Possible Executive Session – The Fire Board may vote to go into Executive Session pursuant A.R.S. 38-431.03 (A)(4) for a District Legal Matter
- i. Notice: Executive sessions are confidential pursuant to A.R.S. section 38-431.03(C)
 - ii. Notice: No action is taken during an executive session. Any action taken by the board will take place during an open meeting
- g. Possible Executive Session – The Fire Board may vote to go into Executive Session pursuant A.R.S. 38-431.03 (A)(4) for a second District Legal Matter
- i. Notice: Executive sessions are confidential pursuant to A.R.S. section 38-431.03(C)
 - ii. Notice: No action is taken during an executive session. Any action taken by the board will take place during an open meeting

NOTE: Mike Vohland reminded all Executive Sessions are confidential. Anything discussed within Executive Session is to remain within Executive Session. Violation could lead to criminal penalties pursuant to A.R.S. 38-510(B)

- Motion to enter Executive Sessions made by Dean Davis, second by Brad Beach
- Motion passed unanimously by verbal vote
- Entered Executive Sessions at 6:40 p.m.
- Returned from Executive Sessions at 7:47 p.m.

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- Motion made by Michael Carlson to hire Jeff Matura to move forward and represent our interests in the annexation process, second by Dean Davis
- Motion passed unanimously by verbal vote

10. Upcoming meeting discussion:

- a. Monthly Board Meeting – November 26, 2019
- b. Brad Beach wished a Happy Birthday, October 31st
- c. Michael Carlson wished a Happy Birthday, November 6th


11. Adjournment:

- Motion to adjourn made by Brad Beach, second by Michael Carlson.

- Motion passed unanimously by verbal vote
- Adjourned at 7:50 p.m.

Dated this 26th day of November, 2019

Rio Rico Medical & Fire District Elected Official

Michael Carlson,  Clerk of the Board