



Minutes of Regular Meeting of the Elected Officials of Rio Rico Medical & Fire District
held on October 27th, 2020., Station #3, 822 Pendleton Dr., Rio Rico, AZ.
To comply with the Governor's social distancing guidelines, this meeting was
closed to the public and held remotely.

1. Call meeting to order
 - Note: Meeting is being recorded
 - Meeting called to order by Michael Carlson at 5:33 p.m.
2. Pledge of Allegiance
3. Call to the Public
 - None
4. Roll call for board members
 - Present remotely: Brad Beach, Michael Carlson, Dean Davis and Mike Vohland
 - Absent: Frank Bejarano
5. Approval of minutes for the Special District Meeting and Executive Session held on August 25th, 2020
 - Motion to approve the minutes as stated made by Mike Vohland, second by Dean Davis
 - Motion approved unanimously by verbal vote
6. Approval of minutes for the District Meeting held on September 29, 2020
 - Motion to approve the minutes made by Mike Vohland, second by Dean Davis
 - Motion approved unanimously by verbal vote
7. Fire Chief's Reports and Staff Reports:
 - a. Call Summary
 - Total calls: 219 911's 66 IFT's 112 Fire 4 Other 37
 - b. Operational Reports
 - i. Equipment, vehicle, station
 - Working with the University of Arizona through an Arizona Ready Grant which supplied 10 new Apple iPads which were placed in service this month thanks to DC Johnson getting them setup and ready. Two were placed on engines, one on the ladder and the remaining will be placed on the ambulances. These iPads are through the grant which is part of Treat and Refer but can be used with our items Aladtec (scheduling), PS Trax system and EPCRs. Michael Carlson asked if these were cellular iPads. Chief Amezaga stated they were cellular and include 2 years of service provided by First Net, AT&T platform. We will see how these work; have MIFIs available for backup, but will save the District some money turning off the MIFIs. Mike Carlson asked if we weren't doing some testing with AT&T a few months ago? Chief Amezaga confirmed we had done some testing and there were a few areas in the District that were short on coverage. The crews will need to work their way through it but will keep the MIFIs available as a back up plan until we get it figured out.
 - Physio LifePak 15 Cardiac Monitors received and DC Johnson and Jeremy Carrillo worked on getting them in service. Training to be held this week for each shift and then placed in service. Zoll machines will be removed and replaced with the Physio LifePack 15.
 - In addition to the Physio LifePak 15's the Lucas compression devices have been received and training will be held for these as well.
 - Station 3 has been prepped and repairs made by Jose Orozco to start painting. Should be completed by the end of the month
 - Tender 521 at the prison for decals and striping; passed pump test and will be put in service when back from the prison

- Engine 520 back from wildland with some issues – in the shop for repair – lead springs worn out; issues with front drive shaft causing a safety issue, will be fixed and good to go
 - TRT Equipment – Frank Granados was able to obtain \$16,520 in grant funding to purchase this equipment. Total grant money for the county was \$42,000 (includes Nogales Fire and Tubac Fire)
- ii. Training
- BUMC distance EMS Trainings being held on alternate Fridays
 - Target Solutions online training. Will be teaming up with Green Valley to improve on this training
 - Minimum company trainings due to wildland assignments and outside trainings
 - Probationary training and testing
 - AZRedi Grant Training – Treat and Refer
 - Brett Moffitt and Seth Hodgeson attend Ropes II training in Tucson
 - TRT 200-hour training upcoming
 - JR Manriquez, Daniel Acedo, Zach Alvarez and Mike Fielder attending 200-hour hazmat technician course.
- iii. Personnel –
- Steve Scionti hired as part time SA. Developing leadership academy for fire officer testing program and RRMFD published Fire Officer book and testing process to be accredited by the state.
 - Brush 521 on wildfire assignment severity patrol in the Angeles National Forest. Captain Sheldon, firefighters Chris Cruz, Chris Ringston and Ricardo Ugarte
- iv. COVID-19 Update
- No personnel out on sick leave due to COVID -19
 - 911 related calls and COVID-19 transports remaining stable
 - Personal Protective measures still in place
 - Admin staff working remotely to minimize number of staff in office at the same time
 - United States is seeing a major increase in COVID-19 cases
- c. Chief and Labor Discussions
- Spoke with Union President Mike Fielder - key subjects discussed included Steve Scionti role within the District and communication amongst crews
- d. Fire Marshal
- i. Inspections and Plans
- 233 NFIRS reports uploaded for September
 - 9 Webinars/trainings attended
 - State looking at moving to the 2018 fire code
 - 1st burn permit processed online
 - 6 inspections and 1 plan review done
 - Pre plans continuing on the West Frontage Road
 - 2 brush fires and 1 IA
- ii. Community Events
- None
8. Administrative Report:
- a. Presentation of monthly Financial Reports up to September 30th, 2020
- Presented by Ana Holman
 - Wildland billing delayed, will be shown in October values. Issues resolved and back on track.
 - CaresAct funds used to purchase a ventilator and some supplies; applying for third phase grant
 - BeachFleischman will be contacting us regarding the audit presentation (generally done in November) as they are awaiting delivery of the PSPRS contractual report.
 - Michael Carlson commented he presumes the external auditors have no issues and are waiting on numbers to finalize the reports. Ana Holman agreed stating the audit went very smoothly with all requested documentation submitted and no negative comments. Does not foresee any issues.
9. Old Business:

- None

10. New Business:

- a. Discussion and possible action to approve September 30th, 2020 monthly financial reports
 - Motion to approve September 30th, 2020 monthly financial reports made by Dean Davis, second by Brad Beach
 - Motion approved unanimously by verbal vote
- b. Discussion and possible action to approve the renewal of Property, Equipment, Auto, General Liability and Umbrella coverages with VFIS of Arizona for the annual amount of up to \$65,772.00 including total premium and endorsement
 - Summary of renewal presented by Ana Holman. Increase of \$5,000 due to addition of 3 ambulances to our fleet, renewal comparable to last year.
 - Michael Carlson noted on page 6 of the document, the District can start doing bingo to increase revenue
 - Motion to approve VFIS insurance renewal for the amount of \$65,772 made by Brad Beach, second by Mike Vohland
 - Motion approved unanimously by verbal vote
- c. Discussion and possible action regarding Santa Cruz County Board of Supervisors Resolution #2020-16 Board Vacancy and determination of process to fill the position.
 - Summary of renewal presented by Ana Holman; increase of \$5,000 but we added 3 ambulances to our
 - Ana Holman stated RRMFD received from the Santa Cruz County Board of Supervisors, Resolution #2020-16 which cancelled the Fire District election for the November 3, 2020 general election, appointing all candidates (1) that filed to run for Board member for the District in which no election is required and declaring vacancies to be filled as provided by law. Dora Alvidrez-Urias was appointed to the Board and one vacant position remained. Arizona Revised Statutes states an exiting Board member will remain on the Board until such time the vacancy is filled
 - Michael Carlson noted that Mike Vohland and Dean Davis are the members exiting the Board and recommended the two members discuss who would like to continue on the Board and should it not be for the full term, request Chief Amezaga and Ana Holman to do the posting for a potential replacement
 - Dean Davis volunteered to stay on the Board for the full term
 - Board of Supervisors will be notified of the new appointee continuing service, appointment will be placed on agenda for the November Board meeting and registration for the December AFDA statutory training for the appointee will be processed.
- d. Review and discussion regarding newly appointed Board Member procedures and duties to include orientation, oath of office and AFDA Statutory training December 10, 2020 in Tucson
 - Dora Alvidrez-Urias has already been appointed; will take oath of office during the November Board meeting, registered for the December AFDA statutory training, sent the Board policies, ASRS statutes which embraces information for members and has been invited for a presentation and tour of our facilities.
- e. Discussion and possible action to approve maintenance of Rio Rico Properties masonry sign at Station 1
 - Dean Davis noted the masonry sign in front of Station 1 is gently fading away and in need of fresh signage. Signs were originally erected by Rio Rico Properties, Andy Jackson has modified his to include specific information and artwork, Dean Davis would like to see our logo and station number on sign. He believes it will be RRMFD's responsibility to maintain this sign and suggests we reach out to the County Building Department for permission to maintain. Dean Davis has names of sign companies, if needed.
 - Chief Amezaga will have Fire Marshal Cluff contact the county and with approval, will work with DC Johnson to contract for work to be done
- f. Discussion and possible action to adopt new RRMFD Ambulance Billing Compliance Policy
 - Ana reviewed the Board suggested changes
 - Motion to adopt new RRMFD Ambulance Billing Compliance Policy made by Dean Davis, second by Mike Vohland

- Motion passed unanimously by verbal vote
- g. Discussion and possible action to authorize Chief Amezaga to evaluate the joint purchase of a Type 1 and Type 3 fire trucks with other neighboring fire districts.
 - Chief Amezaga noted the District was not well prepared with a safe front line unit when Engine 523 went down and the realization that vehicles are aged, have safety and lighting concerns
 - Financing is at the best it has even been - 1.8% up to 3.5%
 - Lease option versus sale – flexibility
 - Type 1 engine price range of \$590,000 to \$625,000 (Pierce and Spartan)
 - Velocity Fire discussion noted Green Valley Fire and Drexel Heights were in a joint venture to purchase a Type 1 truck; spoke with Green Valley who acknowledged price of \$480,000
 - Type 3 truck price range \$400,000 to \$425,000: joint venture \$380,000
 - Motion to authorize Chief Amezaga to evaluate the joint purchase of a Type 1 and Type 3 fire truck with our neighboring districts made by Michael Carlson, second by Mike Vohland
 - Motion passed unanimously by verbal vote
- 11. Upcoming meeting discussion:
 - a. Monthly Board Meeting – November 24th, 2020
 Dean Davis asked Chief Amezaga regarding the opening of Northwest Hospital in Sahuarita, different type of Hospital than Santa Cruz Valley facility, does that affect RRMFD's transports and income from transports? Chief Amezaga stated it may possibly open up doors for shorter transports depending on services offered and give patients more choices of facilities. Dean Davis noted that many of the specialists at Holy Cross were from Northwest and will be moving to the Sahuarita location.
- 12. Adjournment:
 - Motion to adjourn made by Dean Davis, second by Brad Beach
 - Motion passes unanimously by verbal vote
 - Adjourned at 6:49 p.m.
 - Happy Birthday to George Cluff, October 28th and Brad Beach, October 31st

Dated this 3rd day of DECEMBER, 2020.

Rio Rico Medical & Fire District Elected Official

Michael Vohland, Mike Vohland Clerk of the Board