



Minutes of the Regular Meeting of the Elected Officials of Rio Rico Medical & Fire District
held on December 22nd, 2020, Station #3, 822 Pendleton Dr., Rio Rico, AZ

To comply with Governor's social distancing guidelines, this meeting was
closed to the public and held remotely.

1. Call meeting to order
 - Meeting being recorded
 - Meeting called to order by Michael Carlson at 5:32
2. Pledge of Allegiance
3. Call to the Public
 - None
4. Roll call for board members
 - Present remotely: Brad Beach, Michael Carlson, Dora Urias
 - Absent: Frank Bejarano and Dean Davis
5. Approval of minutes for the Special District Meeting held on November 24th, 2020
 - Motion to approve minutes of the Special District Meeting made by Dora Urias, second by Brad Beach
 - Motion passed unanimously by quorum present
6. Approval of minutes for the District Meeting held on November 24th, 2020
 - Motion to approve the minutes of the District Meeting made by Brad Beach, second by Dora Urias
 - Motion passed unanimously by quorum present
7. Fire Chief's Reports and Staff Reports:
 - a. Call Summary:
 - Total Calls: 217 IFT's 114 911's 69 Fires 2 Others 39
 - b. Operational Reports
 - i. Equipment, vehicle, station
 - Engine 523 still in Phoenix – frame issues repaired; awaiting electrical components
 - Station 3 stucco repair and painting complete
 - ii. Training
 - BUMC distance EMS Trainings – alternating Fridays
 - Minimum company trainings on hold due to COVID 19 increase
 - Probationary training and testing continues
 - S-230/S-231 Wildland Crew Boss and Engine Boss Training held December 3rd – attended by Michael Fielder, Jeremy Carrillo, Antonio Sanchez and Jorge Hernandez; presented by Mark South
 - PAPR Respirator training for all shifts
 - iii. Personnel
 - JR Manriquez graduated as a Hazmat Technician
 - Brett Moffitt starting Engine Boss training
 - Captain Sheldon is completing Chris Cruz' Engine Boss task book for final evaluation and approval by the Red Card Committee (meeting Jan. 21, 2020)
 - Mark South wrote a Wildland Fire grant to the State, Volunteer Fire Assistance Grant in the amount of \$3,408 – this is a 50/50 matching grant with RRMFD paying half. This is for Wildland PPE

iv. COVID-19 Update

- Two admin staff were out; both are back to work
- Four operations personnel were out; all but one has returned
- Moderna Vaccine has arrived. Michael Fielder, Brett Moffit, Chris Ringston, Antonio Sanchez and Paul Sanchez were the first to receive
- COVID transports are on the rise with increased transports to the Phoenix area
- Maintaining 11 personnel on all shifts
- Labor discussion – Spoke with Michael Fielder, Union President. Topics included Leadership Development Academy and application process; COVID Vaccine accessibility; reluctance to receive vaccine stemming from science (too quick to approve); don't want to be a guinea pig or have religious beliefs against receiving.

Request by Chief Amezaga to move to item 8 a. for guest presentation of the Annual Audit Report

c. Fire Marshal

i. Inspections and Plans

- ER.com upgraded their security system December 5, 2020
- NFIRS upload for November pending due to upgrade; also pending 42 COVID 19 results
- Attended 4 webinar/trainings
- Burn Permits – 1 permit issued for the Love's Truck Stop area
- 4 inspections and 1 follow up inspection done
- Pre-plans on the west frontage road to the north end of the district continued
- Fire Calls – 2 Fires, one a false alarm; alarm system malfunction and alarm activation in error
- 2018 International Fire Code amendments completed and submitted to the Arizona State Fire Marshal's Office for review and approval

ii. Community Events

- Collected toys and food for local families
- Participated in the Turtle Program – sponsored 60 families
- RRMFD collected food and gifts for a local family who lost a loved one and presented them to the family with Santa
- Bike Helmets issued at the Rio Rico Rotary Bike distribution for 72 participants

8. Administrative Report:

a. Annual Audit Report Presentation by Eric Maneval of Beach Fleischman, PC

- No new adoptions or changes from prior year Financial statements were noted
- No significant difficulties encountered in dealing with management in performing and completing the audit
- Result of the Audit include an unmodified opinion the financial statements; consideration of internal control and compliance with ARS 8-805.02, subsection G
- Minor adjustments made – nothing of major concern
- Congratulations from the Board to Ana Holman and Chief Amezaga for a job well done

Returned to item 7 c.

b. Presentation of monthly Financial Reports up to November 30th, 2020

- Presented by Ana Holman
- Wildland receipts are pending – funding has been depleted as of November. Invoices are approved for payment waiting for funding to make payment.

9. Old Business:

a. Update and discussion for the NSFD IGA

- Chief Amezaga – committee has met twice to discuss the viability of an IGA with NSFD; several budgets were presented; financially RRMFD could operate and do it; found something that we think can make it work. Next meeting will be to finalize the IGA, with the help of John Flynn, and present to the Board for review with financial info. Hoping to staff 7-9 individuals; turn around by NSFD by the 3rd year with possible annexation and additional opportunities to make the position stronger.
- Michael Carlson noted there was a great deal of thinking outside the box; making it viable short term; and long term, could be a beneficial opportunity.

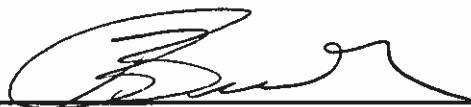
b. Update, discussion and possible action regarding the purchase of a Type 3 fire truck

- Update by Chief Amezaga: Chief Amezaga and Frank Granados have been working together on the details; will be sending out to 3 manufacturers for competitive pricing even though we are still looking at teaming up with Green Valley. Good business sense to see if they can compete before staying with one vendor. Will not go over budgeted amount of \$440,000
 - c. Statutory training of December 10, 2020 rescheduled
 - Cancelled due to in person training – Dora Urias, Dean Davis, Ana Holman and Eva Barreda were registered
 - Training will take place in January online
10. New Business:
- a. Discussion and possible action to approve November 30th, 2020 monthly financial reports
 - Motion to approve the November 30th, 2020 financial reports made by Brad Beach, second by Dora Urias
 - Motion passed unanimously by quorum present
 - b. Discussion and possible action to approve Audit Presentation by Beach Fleischman
 - Motion to approve Audit Presentation by Beach Fleischman made by Dora Urias, second by Brad Beach
 - Motion passed unanimously by quorum present
 - c. Discussion and possible action to elect new Chair and Clerk of the Board for a one-year term.
 - Michael Carlson makes a recommendation and nominates Frank Bejarano, next in rotation
 - Brad Beach agrees Frank Bejarano would be a good choice
 - Chief Amezaga spoke with Frank Bejarano who was unable to attend the meeting, but stated he would absolutely like to be the next Chairman for the upcoming process
 - Michael Carlson proposed Frank Bejarano become the Chair of our Fire Board for a one-year term beginning next month. Second by Brad Beach
 - Motion passed unanimously by quorum present
 - Michael Carlson nominated Brad Beach as Clerk of the Board. Brad Beach accepted the nomination. Michael Carlson motioned Brad Beach for Clerk of the Board; second by Dora Urias
 - Motion passed unanimously by quorum present
 - Michael Carlson noted the Chairman of the Fire Board is also the Chairman of the PSPRS Board unless duty is designated to someone else. Place on agenda for next meeting to confirm Frank Bejarano's acceptance or designation for the PSPRS Board Chair
 - d. Discussion and possible action to approve RRMFD revised 2018 International Fire Code and Amendments
 - Az State Fire Marshal's office has not confirmed approval – tabled awaiting approval
 - e. Discussion and possible action to change Monthly Board Meeting scheduled day
 - Tuesday has a conflict of interest
 - Michael Carlson motioned to change monthly meeting beginning January 2021 to the last Wednesday of the month at 5:30 p.m. with the appropriate update to the website. Brad Beach second
 - Motion passed unanimously by quorum present
11. Upcoming meeting discussion:
- a. Monthly Board Meeting – January 27, 2021 5:30 p.m.
12. Adjournment:
- Motion to adjourn made by Dora Urias, second by Brad Beach
 - Motion passed unanimously by quorum present
 - Merry Christmas and Happy New Year wished to all
 - Meeting adjourned at 6:43 p.m.

Dated this 28 **day of** January **, 2021.**

Rio Rico Medical & Fire District Elected Official

Brad Beach,



Clerk of the Board