



Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648
(520) 281-8421 • Fax (520) 281-7670 • www.rioricomedicalandfire.org



NOGALES SUBURBAN FIRE DISTRICT HAS ENTERED AN INTERGOVERNMENTAL AGREEMENT WITH RIO RICO MEDICAL AND FIRE DISTRICT TO PROVIDE OPERATIONS AND MANAGEMENT SERVICES.

MEETING MINUTES

The Fire Board of the Nogales Suburban Fire District will met in regular session on September 21, 2023 at 5:30 p.m. The meeting was held at Nogales Suburban Fire District station #2, 80 Old Tucson Rd., Nogales, AZ.

1. CALL MEETING TO ORDER
 - Meeting is being recorded
 - Meeting called to order by Armando Castillo at 5:35 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS
 - Present: Armando Castillo, Dora Madrid and David Valenzuela
4. CALL TO THE PUBLIC
 - None
5. CONSENT AGENDA
 - a. Approval of minutes
 - i. Regular Session of July 20, 2023
 - Motion to approve regular session meeting minutes of July 20, 2023 made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
6. REPORTS AND CORRESPONDENCE:
 - No correspondence
 - a. Fire Chief's report
 - Fire Chief power point report presented by Chief Adam Amezaga. Copy of report on file And posted on website.
 - i. Fire Chief Parra's recognition ceremony
 - Chief Amezaga gave a history of Chief Parra's accomplishments during his 40 plus years of service to the fire service and community. Members of the Board and community expressed their thanks for Chief Parra's service and assistance. Presented Chief Parra with an engraved axe in his honor.
 - ii. Emergency calls summary
 - iii. Operational
 1. Equipment, vehicle, station
 2. Training
 3. Operations
 - b. Fire Board Report
 - No report
 - c. Financial Report
 - i. Presentation of Financial Reports up to August 2023.
 - Financial report presented by Ana Holman
 - Line of credit limit for new fiscal year is \$169,513. Have not been using the line of



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- credit.
 - AARPA funds received in the amount of \$17,870.
7. OLD BUSINESS: This is a continuation of previous discussion during last meeting.
- a. Discussion, review and update re: Amending the NSFD district boundaries to include certain properties within the Kino Springs area and adjacent to the boundaries of the district that have been paying taxes and received the fire protection services but not included on the legal description of the District boundaries pursuant to A.R.S. 48-262 (H).
 - Letter received from State of Arizona approving annexation. Project is finalized.
8. NEW BUSINESS
- a. Discussion and possible action re: Approval of financial report as of August 2023.
 - Motion to approve financial report of August 2023 made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 - b. Discussion and possible action re: Acceptance of proposal with Jeong Lizardi, P.C. to prepare Annual Report for fiscal year ending June 30, 2023 for an estimated amount not to exceed \$7,500.00
 - Motion to accept the proposal for Jeong Lizardi for the annual reporting ending June 30, 2023 not to exceed \$7,500.00 made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 - c. Discussion, review and possible action re: Consolidating NSFD and RRMFD
 - Chief Amezaga noted past discussions included wording to merge the two districts which is incorrect. Correct wording is consolidation – NSFD Board will no longer exist; the RRMFD Board will take over and take over the running of Nogales Suburban which will no longer exist. Merger would involve two boards being combined. Will present to the RRMFD Board at their Board meeting. Wanted to clarify the terminology – merger versus consolidation. Also noted there is a vacancy on the RRMFD Board; unknown time element to complete (possibly within 6 months) consolidation but should be very quickly as it is driven by the two Boards with a notice to the public, but ultimately becomes the decision of the two Boards.
 - Motion to move forward with the consolidation of NSFD and RRMFD made by Dora Madrid, second by David Valenzuela
 - Motion passed unanimously by verbal vote
 - Chief Amezaga will report the decision to the RRMFD Board
9. FUTURE MEETING AGENDA ITEMS
- a. Next Board Meeting November 16, 2023 5:30 p.m.
 - Chief Amezaga noted there may be a need for a special meeting in regards to the annexation project. Consensus of Board to have the special meeting October 5, 2023 at 5:30 p.m.
10. ADJOURNMENT
- Meeting adjourned at 6:49 p.m. by Armando Castillo

Dated this 16th day of November, 2023.

Nogales Suburban Fire District Board

Dora Madrid,

Clerk of the Board