



# Rio Rico Medical & Fire District

822 Pendleton Dr. • Rio Rico • Arizona • 85648  
(520) 281-8421 • Fax (520) 281-7670 • [www.rioricomedicalandfire.org](http://www.rioricomedicalandfire.org)



## MEETING MINUTES

The Fire Board of the Nogales Suburban Fire District met in regular session on May 12, 2022 at 5:30 p.m. at Nogales Suburban Fire District station #2, 80 Old Tucson Rd. Nogales, AZ.

### 1. CALL MEETING TO ORDER

- Meeting being recorded
- Meeting called to order by Armando Castillo at 5:38 p.m.

### 2. PLEDGE OF ALLEGIANCE

### 3. ROLL CALL OF BOARD MEMBERS

- Present: Armando Castillo, Dora Madrid and David Valenzuela

### 4. CALL TO THE PUBLIC

- None

### 5. CONSENT AGENDA

#### a. Approval of minutes

##### i. Regular Session of March 17, 2022

- Motion to approve minutes of the regular session of March 17, 2022 made by Dora Madrid, second by David Valenzuela
- Motion passed unanimously by verbal vote

### 6. REPORTS AND CORRESPONDENCE:

No Correspondence

#### a. Fire Chief's report

i. Emergency calls summary: Total calls: 40    29    EMS/911    3 Fire    8 Others

##### ii. Operational

#### 1. Equipment, vehicle, station

- Backflow Preventor Maintenance – Station 4, passed
- ADHS Ambulance inspection R5314 - passed

#### 2. Training

- March Trainings: Fire/Rescue 1<sup>st</sup>, 8<sup>th</sup>, 15<sup>th</sup>, 22<sup>nd</sup> & 29<sup>th</sup>  
Leadership Training -14<sup>th</sup> & 19<sup>th</sup>  
Blue Card Certification – 9<sup>th</sup> & 10<sup>th</sup> Captains Sheldon, Fielder and Antonio Sanchez attended  
Extrication Training – 24<sup>th</sup> & 26<sup>th</sup>  
Wildland Academy 11<sup>th</sup> thru 16<sup>th</sup> – Victor Azukas attended  
Wildland Pack Tests – 3<sup>rd</sup>, 7<sup>th</sup>, 21<sup>st</sup>, 23<sup>rd</sup>, 25<sup>th</sup>, 28<sup>th</sup> & 31<sup>st</sup>  
EMS – Will be holding monthly CPR Classes  
Girl Scouts attended CPR Class 3-5  
Soulistic Hospice Care presentations 21<sup>st</sup>, 22<sup>nd</sup> & 25<sup>th</sup>
- April Trainings: Fire/Rescue 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup> & 26<sup>th</sup>  
Wildland Pack Tests – 8<sup>th</sup> & 15<sup>th</sup>  
Rope Rescue 1 Training – 28<sup>th</sup> and 30<sup>th</sup>  
EMS Training: EMT STR Training – 12<sup>th</sup> & 24<sup>th</sup>



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3. Operations
    - Personnel: Jennifer Rayon hired as HR Generalist  
Reserve Daniel Romero to Full Time  
Employee Appreciation Days for Operational Personnel March 29<sup>th</sup> & 30<sup>th</sup> and April 1<sup>st</sup>  
Captain Albert Ibarra and Firefighter Chris Ringston completed Paramedic Certification – graduated April 21<sup>st</sup>  
Juan Tapia hired as reserve
    - Santa Cruz Regional EMT Academy:  
Academy has 16 Cadets: 8 NFD; 6 RRMFD & 2 TFD  
Skills Day – March 9<sup>th</sup>  
Ride Alongs started March 18<sup>th</sup>  
Medical Muster - April 9<sup>th</sup>  
Graduation – April 14<sup>th</sup>  
✗ Assisted with coverage for Sonoita Fire during firefighter funeral
    - Wildland Season:  
Staff sent and equipment to the Presumidio Peak Fire; Locklin Fire, Big Valley Fire and the San Rafael Fire
  - b. Fire Board Report
    - None
  - c. Financial Report
    - i. Presentation of Financial Reports up to April 30, 2022.
      - Financial Reports presented by Ana Holman
7. OLD BUSINESS: These are continuation of previous discussion during last meeting.
- a. Discussion and possible action re: City of Nogales Annexation effort
    - Chief Amezaga noted the City of Nogales has currently stopped the annexation. Hasn't gone away but not active at this time.
8. NEW BUSINESS
- a. Discussion and possible action re: Approval of financial report as of April 2022.
    - Motion to approve the financial report presented as of April 2022 made by Dora Madrid, second by David Valenzuela
    - Motion passed unanimously by verbal vote
  - b. Presentation, discussion and possible action re: approval for publication of the 2022-2023 Budget Proposal as presented
    - 2022-2023 Budget Proposal presented by Ana Holman
    - Proposal to raise tax rate to cap of 3.375% (minimal increase); loss of income due to error in FDAT tax calculations.
    - Required to post Budget for twenty days and at the next meeting have an open hearing prior to adopting
    - Discussion noted should a district become insolvent, they would need to consider merger or consolidation. NSFD is in this position and would probably need to be consolidated. Information and numbers need to be reviewed before recommendation of any action; however, the goal would be for RRMFD to absorb NSFD and become one district.
    - Motion to approve publication of the 2022-2023 Budget Proposal made by Dora Madrid, second by David Valenzuela



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- Motion passed unanimously by verbal vote
- c. Discussion re: General Election: One Board Member seat is up for election November 8<sup>th</sup>, 2022
  - General Election Timeline presented and reviewed by Ana Holman
  - Motion to the call of election for the vacancies on the Fire Board made by Dora Madrid, second by David Valenzuela
  - Motion passed unanimously by verbal vote
- 9. FUTURE MEETING AGENDA ITEMS
  - Next scheduled meeting July 21<sup>st</sup>, 2022 at 5:30 p.m.
- 10. ADJOURNMENT
  - Motion to adjourn made by Dora Madrid
  - Meeting adjourned at 6:41 p.m.

Dated this 21 day of July , 2022.

Nogales Suburban Fire District Board

Dora Madrid, Madrid Clerk of the Board

