



## MEETING MINUTES

The Fire Board of the Rio Rico Medical and Fire District (RRMFD) met in regular session on Wednesday, October 27, 2021 at 5:30 p.m. at the Rio Rico Medical and Fire District administrative office, 822 Pendleton Drive, Rio Rico, AZ.

1. CALL MEETING TO ORDER
  - Meeting is being recorded
  - Meeting called to order by Brad Beach at 5:31 p.m.
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL OF BOARD MEMBERS
  - Present: Brad Beach, Michael Carlson and Dora Urias
  - Absent: Frank Bejarano and Dean Davis
4. CALL TO THE PUBLIC
  - None
5. CONSENT AGENDA
  - a. Approval of minutes
    - i. Regular Session of September 29, 2021 and three Executive Sessions of September 29 2021
      - Motion to approve minutes of the Regular Session and three Executive Sessions of September 29, 2021 made by Michael Carlson, second by Dora Urias
      - Motion passed unanimously by verbal vote
6. REPORTS AND CORRESPONDENCE:

**MOVED TO STIFEL GROUP #7 a. – allows presenter to leave following presentation**

  - a. Fire Chief's report
    - i. Emergency calls summary: Total calls: 225    EMS/911 66    IFTs 96    Fires 6    Others 57
    - ii. Operational
      1. Equipment, vehicle, station
        - 4 Sprinters inspected by AZDHS – all passed
        - Engine 520 – two front shock absorbers replaced and the input & output shaft on the transfer case due to leaks
        - Washing machine repaired in house at Station 3
      2. Training
        - Rescue Task Force Training Part 1 October 5<sup>th</sup>, 7<sup>th</sup> & 15<sup>th</sup>; Part 2 October 11<sup>th</sup>, 13<sup>th</sup> & 21<sup>st</sup> (Mr. Carlson attended)
        - EMS NREMT Continuing Education October 12<sup>th</sup>
        - Leadership Training hosted by RRMFD – 30 current and future leaders attended from Nogales Fire, Sonoita/Elgin Fire Department, Tubac Fire & RRMFD
      3. Operations
        - All personnel back from Wildland
        - Initial attack fires: Saddle Fire: Pena Blanca; Rose Fire: Washington Camp; Madera: Madera Canyon and I19 KM 12 Brush Fire
      4. Personnel
        - Chief Amezaga introduced Raoul “RJ” Rodriguez who filled the HR Generalist position

- No Labor meetings during October
  - Halloween Trunk or Treat event will be held October 31, 2021 (first ever) – open to anyone that may want to participate
5. COVID-19 Update
- COVID Boosters are available
  - One operational individual was out with COVID but is back at work
  - 78% vaccinated at RRMFD
  - COVID transport numbers are slow and occasional
- b. Fire Marshal Report
- Tabled due to Fire Marshal being on vacation
- c. Fire Board Report –
- Michael Carlson has reached out to PSPRS regarding new regulations. Attorney for PSPRS Board cannot be same as District attorney or within the firm. Need recommendation from District’s attorney.
  - Ana Holman noted the new House Bill stated policy is now to be updated and submitted annually. Believe this is to include actuarial values.
- d. Financial Report
- i. Presentation of Financial Reports up to September 30, 2021
    - Presented by Ana Holman
- e. Customer Appreciation
- None

**MOVING TO 8 NEW BUSINESS – allows attendees completion of meeting information prior to Executive Sessions**

**7. OLD BUSINESS**

- a. Update and discussion regarding Fire Station 1 building and funding with the Stifel Group
  - i. This is a continuation of previous discussion related to Station 1 building and funding
    - Michael LaVallee of Stifel Nicholas introduced himself and gave a brief history of work done with RRMFD in the past
    - General Obligation Bond Update and Lease-Purchase Information Draft given to Board members.
    - Reviewed, explained and answered questions with Board members
    - Reviewed options regarding funding

**RETURNING TO 6 a. Fire Chief’s Report**

- b. Discussion and possible action re: Executive Session – The Fire Board may vote to go into executive session pursuant to A.R.S. 38-431.03.(A) (1) for personnel matter.
  - i. This is a continuation of previous discussion related to Covid vaccinations for RRMFD employees
  - ii. Note: Executive Sessions are confidential pursuant to A.R.S. section 38-431.03 (C).  
Anything discussed within an Executive Session is to remain within Executive Session.  
Violation could lead to civil penalties pursuant to A.R.S. 38-431.07(A)
  - iii. Note: No action is taken during an Executive Session. Any action taken by the Board will take place during an open meeting.
    - Motion to leave regular session and enter Executive Session made by Michael Carlson, second by Brad Beach
    - Motion passed unanimously by verbal vote
    - Entered Executive Session at 6:51 p.m.
    - Motion to leave Executive Session and return to regular session made by Michael Carlson, second by Dora Urias
    - Motion passed unanimously by verbal vote
    - Returned to regular session at 6:52 p.m.
    - Currently Medicare/Medicaid providers of service are requiring 75% of personnel be vaccinated.
    - District currently at 78%
    - Discussion amongst those in attendance at the meeting with opinions, concerns and protocol

- No data available regarding the spread from EMS personnel to client/patients
  - No current policy regarding vaccination. Would need to be addressed and created should it be mandated.
  - With two Board members absent, the consensus of the Board was to take no action at this time and table until next meeting
- c. Discussion and possible action re: Executive Session – The Fire Board may vote to go into executive session pursuant to A.R.S. 38-431.03 (A) (1) for personnel matter.
- Motion to leave regular session and enter Executive Session made by Dora Urias, second by Michael Carlson
  - Motion passed unanimously by verbal vote
  - Entered Executive Session at 7:16 p.m.
    - i. This is a continuation of previous discussion related to Chief Amezaga's contract
    - ii. Note: The Chairperson will confirm Chief Amezaga received at least 24 hours notice
    - iii. Note: Executive sessions are confidential pursuant to A.R.S. section 38-431.03(C)  
Anything discussed within Executive Session is to remain within Executive Session.  
Violation could lead to civil penalties pursuant to A.R.S. 38-431.07(A)
    - iv. Note: No action is taken during an executive session. Any action taken by the Board will take place during an open meeting
  - Returned from Executive Session at 7:59 p.m.
  - Motion to reconsider last months Board decision, move the Chief's RRMFD salary to \$120,000 year (noted this is the cap of contract) retroactive to April, 2021 and look at financials for NSFD to make sure there is sustainability to afford at least \$36,000 a year to provide compensation for the extra workload being carried by Chief Amezaga, the Admin Manager, the Deputy Chief, the Fire Marshal and the maintenance personnel to be presented to the Board next month. Second by Dora Urias
  - Motion passed unanimously by verbal vote

#### 8. NEW BUSINESS

- a. Discussion and possible action re: Approval of financial reports for September 2021.
    - Motion to approve financial reports for September 2021 made by Michael Carlson, second by Dora Urias
    - Motion passed unanimously by verbal vote
  - b. Discussion and possible action re: Approval of additional expenses in the amount of \$3,962 to the approved purchase value of \$392,898.00 for the Rosenbauer Fire Truck for a total amount of \$396,860
    - Motion to approve additional expenses for an amount not to exceed \$400,000 made by Michael Carlson, second by Dora Urias. Motion amended to approve additional expenses for the Rosenbauer Fire Truck for an amount not to exceed \$400,000 plus the appropriate tax, second by Dora Urias
    - Motion approved unanimously by verbal vote
  - c. Discussion and possible action re: Boundaries of proposed annexation
    - Table to next meeting due to absence of Frank Bejarano
  - d. Discussion and possible action re: Appointment of subcommittee for annexation pros and cons
    - Michael Carlson volunteered for the committee. Chief Amezaga would like Frank Bejarano to be on the subcommittee and additional staff members
    - Motion to appoint Michael Carlson and Frank Bejarano as part of the subcommittee for pros and cons, second by Dora Urias
    - Motion passed unanimously by verbal vote
  - e. Discussion and possible action re: Scheduling Fire Board Members pictures
    - Long sleeve black dress shirts will be ordered upon receipt of size
    - Pictures to be taken prior to the November meeting
    - Short bios requested from each member
    - Michael Carlson requested Eva contact the Board members for bios
- Long sleeve shirts ordered in black; November meeting, half hour earlier; short bios from members request Eva to contact members for bios

**RETURNING TO 7c**

**9. FUTURE MEETING AGENDA ITEMS**

- a. Next Board Meeting November 24, 2021 5:30 p.m. (day before Thanksgiving)
- b. Consider November 23<sup>rd</sup> for next meeting

**10. ADJOURNMENT**

- Motion to adjourn made by Michael Carlson, second by Dora Urias
- Meeting adjourned at 8:07 p.m.

Dated this 29 day of Dec, 2021.

**Rio Rico Medical & Fire District Elected Official**

*Brad Beach*,  Clerk of the Board